



Valley Humane Society Volunteer Job Description

Care & Comfort Team Member

Major Objective

To provide high quality care and comfort for the cats and kittens at the VHS Adoption Center

Responsibilities

General cleaning duties including litter scooping, vacuuming, Swiffering, and garbage removal

Feed the cats and kittens accurately according to posted instructions

Observe and socialize with the cats and kittens, record unusual behavior in the animal's file

Qualifications

A friendly, professional, and positive attitude

A passion for and understanding of the feline species

Impeccable attention to detail

Ability to follow comprehensive instructions and checklists

After an initial training period, the ability to work unsupervised

Good judgment and decision making skills

Ability to lift 30 pound bags of cat food or litter

A dedication to the Valley Humane Society mission

Training

Attend VHS volunteer orientation

Supervised on-the-job training with trained volunteer Care & Comfort Team Member or staff member

Time and Place

All shifts take place at VHS

Morning Care & Comfort occurs between 7AM- 10AM daily

Evening Care & Comfort occurs between 3:30PM-5PM daily

Commitment

One hour per week

Six month minimum commitment

Supervisor

Animal Care Manager

Benefits

Personal satisfaction and education

Improvement in animal handling skills

Many meows, head butts, and purrs